



ALACHUA HABITAT FOR HUMANITY
 2317 SW 13TH STREET. GAINESVILLE, FLORIDA 32608
 PHONE (352) 378-4663 FAX (352) 371-5871

VOLUNTEER INFORMATION FORM

Contact Information (Please Print)

Name: _____ Street Address: _____

City: _____ State: _____ Zip Code: _____

Home Phone: _____ Work Phone: _____

Mobile Phone: _____ E-mail: _____ Month and Day of Birth: _____

EMERGENCY CONTACT Name: _____ Phone: _____

Student Yes () No () Date Leaving Gainesville: _____

Would you be willing and able to travel for disaster assistance Yes () No ()

If yes, please indicate extended periods of availability, (i.e. summer, etc.) _____

FAMILY OR FRIENDS who may be interested in the volunteer experience?

NAME	RELATIONSHIP TO YOU	CONTACT NUMBER
_____	_____	_____
_____	_____	_____

Group Affiliations (Optional)

Member of a Religious Congregation? Y () N () Name of Congregation: _____

Member of a Civic Organization? Y () N () Name of Organization: _____

Employer: _____ Position: _____

SKILLS & INTEREST ASSESSMENT

If you have expertise or experience in any of the following general areas, indicate only those areas where you wish to participate. Please document specifics accordingly.

CONSTRUCTION:
 Experience Y () N ()
 Interest Y () N ()

OFFICE/ADMINISTRATION:
 Experience Y () N ()
 Interest Y () N ()

COMMITTEES:
 Experience Y () N ()
 Interest Y () N ()

RESALE CENTER:
 Experience Y () N ()
 Interest Y () N ()

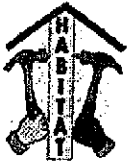
PROFESSIONAL SERVICES:
 Accounting: Y () N ()
 Advertising/Public Relations: Y () N ()
 Architectural Services: Y () N ()
 Legal Services: Y () N ()
 Real Estate/Land Surveys: Y () N ()
 Please indicate availability for the following:

Engineering Services: Y () N ()
 Lunch Preparation: Y () N ()
 Child Care: Y () N ()
 Real Estate/Land Surveys: Y () N ()
 Other: _____

EQUIPMENT
 Do you have a Pick up? Y () N ()
 Do you have a Trailer? Y () N ()

DRIVER
 Y () N ()

AVAILABILITY
 Anytime _____
 Weekdays: (M T W Th F) _____
 Saturdays: _____
 Other: _____



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RELEASE AND WAIVER OF LIABILITY

1. **MEDICAL TREATMENT:** This person desires to work as a Volunteer for Alachua Habitat for Humanity and engage in the construction activities related to being a Volunteer. The Volunteer does hereby release and forever discharges Habitat from any claim whatsoever which arises or may hereafter arise on account of any first aid, treatment, or service rendered in connection with Volunteer's work for Alachua Habitat for Humanity. The Volunteer further authorizes Habitat to obtain necessary medical attention in the event of an accident or illness to the Volunteer while on Habitat worksite.
2. **PHOTOGRAPHIC RELEASE:** The Volunteer does hereby grant and convey unto Alachua Habitat for Humanity during the Volunteer's work for Habitat, but not limited to, any royalties, proceeds or other benefits derived from such photographs or recordings. The Volunteer also grants the reproduction of any such photographs in Habitat literature.

Signature of Parent/ Guardian required if Volunteer is minor. **No one under 16 years of age will be allowed to participate on site per state statutory requirement.**

Volunteer's Signature

Parent or Guardian Signature

Date of Signature



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VOLUNTEER'S RESPONSIBILITIES:

- Comply with all rules and follow procedures instructed by Crew Leader or House Supervisor
- Report all accidents, injuries and hazards immediately to your Crew Leader or House Supervisor
- Know what emergency phone numbers to call in case of fire and/ or personal injury
- Know where the First Aid Kit is located and know where to go for help
- Work without any influence of drugs or alcohol; any volunteer found possessing, distributing, or under the influence of alcohol or illicit drugs will be asked to leave
- Volunteers are also asked to promote a sage and healthy attitude
- Think before you do a work task & eliminate distractions
- If you are uncertain about how to do a task or how you operate a tool-ask a supervisor
- Advise your supervisor of any unsafe conditions or hazards
- Help to maintain a safe and clean work area

Print name (First, M.I., Last): _____

Workers Signature: _____ Date: _____



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SAFETY MANUAL

ACKNOWLEDGEMENT FORM

I acknowledge I have received a copy of "Alachua Habitat Safety Manual" and Volunteer Information Form. I have read it and reviewed it and I understand its contents.

Signature of Worker

Name of Worker (Please Print)

Date

BUILDING WITH GOD'S PEOPLE IN NEED

Revised 6/4/03



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TRACKING HOURS

ACKNOWLEDGEMENT FORM

I acknowledge I am responsible for tracking my own hours. I have received a Volunteer Time Sheet, and I agree to have it properly filled out and signed by a supervisor at the close of each volunteer day.

Signature of Worker

Name of Worker (Please Print)

Date

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